

## MINUTES

1. The meeting was called to order by President-Elect Al Michalovic at 9:00 am. This was followed by the Pledge of Allegiance to the Flag.
2. Roll Call:

DeStefano, Alan (E)	Griffin, Paul (P)	Rosenthal, Linda (P)
Dorji, Pamela (P)	Jordan, Ken, (P)	Smith, Andy (P)
Dumont, Barbara (P)	Lee, Jim (P)	Thompson, Nancy (P)
Eames, Rachel (P)	Michalovic, Al (P)	Truell, Mary (P)
Goodhue, Maxine (E)	O'Halloran, Dan (E)	
3. Secretary's Report – P. Griffin
  - a) It was **MOVED, SECONDED and VOTED** to approve the agenda as received.
  - b) It was **MOVED, SECONDED and VOTED** to approve the minutes of September 23, 2015, as mailed/distributed.
4. President's Report – M. Goodhue
  - a) Maxine had no report in her absence.
5. Executive Vice President's Report – P. Griffin
  - a) Paul had no new business to report.
6. President-Elect's Report – A. Michalovic
  - a) Al reported that he attended the GMNBR Executive meeting last week, it was a well-attended meeting and he complimented their new building.
  - b) A report was given on the Credentials and Vetting Task Force by Richard Gowen, Chair of the Task Force. It was **MOVED** and **SECONDED** to amend the motion to add the officer descriptions to the Officer Candidate Form, the amendment was **APPROVED**. It was **MOVED** and **SECONDED** to amend the motion to include insertion of verbiage "as described in Section C" to the final authorization section of the Officer Candidate Form, the amendment was **APPROVED**. It was **MOVED, SECONDED** to amend the motion to include a timeline of 10 years for questions number three and four of the questionnaire, the amendment was **APPROVED**. It was **MOVED, SECONDED** to amend the motion to add the language, "other than a misdemeanor in the last 10 years" to question four, the amendment was **APPROVED**. It was **MOVED, SECONDED and VOTED** to **APPROVE** the suggested language for the Confidential Background Review for future leadership, as Amended.
7. Treasurer's Report – R. Eames
  - a) The September 2015 Financial Statements were reviewed.
  - b) The September 2015 Membership Reports were reviewed.
8. Committee Reports – M. Goodhue

Executive Committee – October 7, 2015

- a) Communications – Dan O’Halloran
    - 1. Dave reported for Dan in his absence.
    - 2. Dave noted there was no new business to report since the last meeting.
  - b) Legal – Andy Smith
    - 1. Andy noted that Forms Subcommittee met last week and will be presenting their work later in the day at the full Legal Committee meeting.
    - 2. Andy also reported that the Legal Committee is meeting later in the day.
  - c) Professional Development – Linda Rosenthal
    - 1. Linda noted that there was no new business since the last meeting.
    - 2. Linda also noted that Professional Development will be meeting later next week.
  - d) Public Policy – Mary Truell
    - 1. Mary reported that the Proactive Subcommittee is meeting later this week regarding Radon testing. There’s a possibility of moving forward with new legislation on this topic for 2016.
9. Member Liaison Reports – A. Michalovic
- a) Pam Dorji reported on Granite State South, Capitol Region, and NH CIBOR.
  - b) Barbara Dumont reported on Lakes Region, North Country, Sunapee and White Mountain Boards.
  - c) Jim Lee reported on Greater Manchester/Nashua, Seacoast and Strafford County Boards.
  - d) Nancy Thompson reported on Contoocook Valley, Greater Claremont, Monadnock Board and Upper Valley Boards.
10. Adjournment
- a) It was **MOVED, SECONDED and VOTED** to adjourn at 10:04 am.

Submitted by:



Paul Griffin  
Executive Vice President/Secretary